

MEMPHIS COMMUNITY SCHOOLS  
34110 BORDMAN RD, MEMPHIS, MI 48041  
BOARD OF EDUCATION

MINUTES – Special Meeting

*Monday, April 29, 2019 7:00 PM*  
Jr/Sr High School Media Center

The regular meeting of the Memphis Community Schools Board of Education was held on Monday, April 29, 2019, at 7:00 p.m., at the Jr/Sr High School Media Center, 34130 Bordman Rd, Memphis, MI.

The meeting was called to order by President, Dave Rhein at 7:01 pm.

The Pledge of Allegiance was recited.

ROLL CALL:

MEMBERS PRESENT: Dave Rhein, Chris Pare`, Karyn McCue, Marty Cook, Cheryl Florka, Audrey O'Connor,

MEMBERS ABSENT: None

AMENDMENT OF AGENDA:

**On a motion by Rhein, supported by Pare`, to amend the agenda to add after item VII., MASB Guidelines discussion prior to Board Vacancy Interviews, for the April 29, 2019 special meeting.**

**On an amended motion by Cook, supported by Rhein, to add New Business F., MEPC Parent Club Bylaws and Closed Meetings issue.**

**Ayes: All (6) Nays: 0 Motion Carried**

CONSENT AGENDA:

Approval of Minutes from regular meeting on April 15, 2019, and the closed session on April 15, 2019.

**On a motion by Cook, supported by Florka, to approve the items under consent agenda, as presented.**

**Ayes: All (6) Nays: 0 Motion Carried**

AUDIENCE PARTICIPATION: None

BOARD VACANCY INTERVIEW DISCUSSION:

**D. Rhein** – No process in bylaws, would like to discuss procedure.

Vacancy was posted on website. Total Board interviews each candidate. Discussed options for interviewing for vacancy with only one candidate present. Board agreed on the following:

- All board members should be present for interviews.
- Each board member will select one question from 26 questions in MASB Guidelines.
- Each candidate will be asked the same questions.

April 15<sup>th</sup> board member resigned, must be filled by May 15<sup>th</sup> (30 days)

Kari McClelland will have option of interviewing tonight or returning for interview.

**On a motion by Pare`, supported by McCue, to adopt Steps 1-7 of the MASB Guidelines for Board Vacancy interviewing process, and one question to be asked by each board member.**

**Ayes: All (6) Nays: 0 Motion Carried**

INTERVIEWS:

D. Rhein requested a five minute recess for question selection.

- A. **Amanda Bobcean not present.**
- B. **Kari McClelland** – wished to have interview tonight

**On a motion by Rhein`, supported by Florka, to postpone appointment for open board seat until later time.**

**Action:** D. Rhein asked B. Gudme to schedule Amanda Bobcean's interview, considering dates for interviewing either May 6<sup>th</sup> or May 7<sup>th</sup> at 7:30 p.m.

**On an amended motion by Rhein, supported by Pare`, to change appointment of office to Board meeting on May 6<sup>th</sup> or May 7<sup>th</sup> at 7:30 p.m., as presented.**

**Ayes: All (6) Nays: 0 Motion Carried**

OLD BUSINESS:

- A. Neola Policy # 0144.1, Compensation, 1<sup>st</sup> Reading

**On a motion by Florka, supported by Cook, to approve the 1<sup>st</sup> Reading of Neola Policy # 0144.1, Compensation, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

- B. Neola Policy #1400, Job Descriptions, Adoption

**On a motion by O'Connor, supported by Florka, to approve the Adoption of Neola Policy #1400, Job Descriptions, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

- C. Neola Policy #0000 - #0170, Adoption  
(Except #0130 and 0140 previously adopted)

**On a motion by O'Connor, supported by Florka, to approve the Adoption of Neola Policies #0000-0170, except #0130 and #0140, previously adopted, as presented.**

**D Rhein** – Request to remove Neola Policy #0167.3, Public Participation at Board Meetings from adoption to have Policy Committee review.

**On an amended motion by O'Connor, supported by Florka, to remove from adoption, policy # 0167.3, Public Participation at Board Meeting, for review by Policy Committee.**

**Ayes: All (6) Nays: None Motion Carried**

NEW BUSINESS:

- A. Memphis Policy #8160, Rules for Public Participation, 1<sup>st</sup> Reading

**On motion by Pare`, supported by McCue, to approve the 1<sup>st</sup> Reading/Revision of Memphis Policy #8160, Rules for Public Participation, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

B. MEA Calendar 2019-20

**On a motion by Pare`, supported by Cook, to approve the 2019-20 MEA Calendar, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

C. MEA Contract Language 2018-19 and 2019-20 Ratification

**On a motion by McCue, supported by O'Connor, to approve the 2018-19 thru 2019-20 MEA Contract, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

D. Adam Walsh, Business Director, Additional Assignment,  
(Currently Varsity Softball Coach)

**On a motion by Florka, supported by O'Connor, to approve the additional assignment for Adam Walsh, as Business Director, as presented.**

**M. Cook** –Can Business Director be a coach as well?

**B. Gudme** –Business Director can be a coach.

**Ayes: All (6) Nays: None Motion Carried**

E. Maria Kowatch, Para Pro, Request for Leave of Absence for 2019-20

**On a motion by Cook, supported by Pare`, to approve the Request for Leave of Absence from Maria Kowatch, Para Pro, for the 2019-20 school year, as presented.**

**On an amended motion by Cook, supported by Pare`, to approve the Request for Leave of Absence from Maria Kowatch, Para Pro, for the 2019-20 school year, if there is an open position upon her return.**

**Ayes: All (6) Nays: None Motion Carried**

F. MEPC Parent Club Bylaws and Closed Session issues

**M. Cook** – Does not feel closed session is appropriate for any organization other than the Board. Would like Board approval for this.

**Action:** D. Rhein – Recommendation for Board to consider all thoughts before taking on the applying of rules for all clubs and groups. Recommended adding Bylaws of Clubs and Groups to the Agenda for the upcoming Policy Committee meeting.

**On a motion by Cook, supported by Florka, to send the question of recommending Policies for Clubs and Groups, to be discussed at the Policy Committee meeting on May 6<sup>th</sup>.**

**Ayes: All (6) Nays: None Motion Carried**

**SUPERINTENDENT'S COMMENTS:**

Checked on training for Superintendent Evaluation and there are no other trainings planned currently. Can invite MASA or contact other groups in the area to come in to Memphis to train on the Evaluation tool. Shared letter with Board for community on Tax Change, which has not been sent out yet. Policy Committee meeting on May 6<sup>th</sup> and Finance Meeting on May 2<sup>nd</sup>. Policy concerns from last meeting were addressed with Administration. Requested approval to be Consultant for Performance Services Inc. The agreement would be

for about 8 hours per week of evenings and weekend hours, ending December 1, 2019. This is MASB approved with an approval through a motion from the Board.

D Rhein and Board would like time to consider before making any decisions.

**Action:** D. Rhein requested from B. Gudme, a proposal to the Board, requesting approval to consult for PSI with details and option for either party to be released from agreement if needed, with a vote by the Board at next regular Board meeting on May 20<sup>th</sup>.

#### **BOARD ROUND TABLE:**

**K. McCue** – Reminded Board to send in votes for Board Scholarships. **D. Rhein** – Deadline is May 3<sup>rd</sup>.

**C. Florka** – Referring to Superintendent's comments, read statement to Board addressing policy violations and expects policies to be followed. **D. Rhein** – Attended MASB Training over weekend on Effective Board Meetings. Commented on how Board meetings vary widely among school districts. Would like Board to attend class, possibly having a speaker in Memphis for all to attend.

**Action:** **D. Rhein** would like procedures on communication between the Board and Superintendent to be discussed and reviewed at the Committee meeting on May 6<sup>th</sup>.

**D Rhein** – Finance Committee meeting scheduled for May 2<sup>nd</sup> to discuss 2019-20 Budget and Transportation Department/Buses. **C. Pare`** Bridge competition went well. Mrs. Kujat helped coach the team, with large group of students interested in being on teams next year. **M. Cook** – Would like the BeeCoders to be invited to next regular Board meeting after a great competition at Nationals over the weekend.

#### **CLOSED SESSION:**

**On a motion by Pare`, supported by O'Connor, to go into closed session at 8:15 p.m., requested by Brad Gudme, Superintendent, in accordance with the "Open Meetings Act", Act 267 1976, for the purpose of: Superintendent Evaluation, Quarterly Review.**

#### **Roll Call:**

**Present: Mr. Rhein, Mr. Pare`, Mrs. McCue, Mr. Cook, Mrs. Florka, Mrs. O'Connor**

**Absent: None**

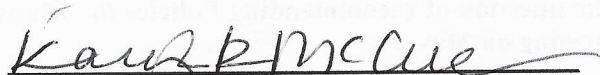
**On a motion by Cook, supported by Florka, to reconvene to regular session at 9:20 p.m.**

**Ayes: All (6) Nays: None Motion Carried**

#### **ADJOURNMENT:**

**On a motion by Pare`, supported by Florka, to adjourn the meeting at 9:21 p.m.**

**Ayes: All (6) Nays: 0 Motion Carried**

  
Karyn McCue, Board of Education Secretary

  
Laura M. Heilig, Recording Secretary